

San Geronimo Valley Affordable Housing Association

Post Office Box 152
Woodacre, CA 94973

www.sgvaha.org
415-488-4890



Board of Directors Description

Thank you for your interest in joining the San Geronimo Valley Affordable Housing Association Board of Directors. This form is intended to help you understand the skills and time/resource commitments of this leadership position and help our Board Development Committee get to know your skills, interests, and goals.

Please send your completed application to info@sgvaha.org or SGVAHA, P.O. Box 152, Woodacre, CA 94973.

This application will be kept confidential and on file with SGVAHA. Applications are used by the Board Development Committee to identify and evaluate potential Board candidates. All new Directors are elected by majority vote of current Board members.

Our Vision

A culturally diverse and vibrant San Geronimo Valley community that retains its unique, rural and natural qualities while offering housing opportunities for people of all income levels and walks of life.

Our Mission

To preserve, create, and manage affordable housing in the San Geronimo Valley and beyond.

Roles of the Board of Directors

- Determine SGVAHA's mission, strategies, and priorities
- Develop and monitor SGVAHA's budget
- Monitor program performance and impact
- Oversee legal compliance
- Provide proper financial and risk oversight
- Select and evaluate the Executive Director
- Approve fundraising strategy

General Expectations of Board Members

- **Be informed.** Board members know and understand SGVAHA's mission, values, structure, programs, strategies, and more.
- **Advocate.** Represent SGVAHA in the community and act as spokesperson for the organization. Attend SGVAHA events and help recruit new Board members and supporters.
- **Fundraise.** Participate in fundraising activities, including volunteering at events and identifying and cultivating new donors.
- **Contribute.** Show your support for SGVAHA with your own regular contribution!

Board Participation Expectations

- **Committees.** Serve on Board committees (Fundraising and Outreach, Financial Management, Project Development, Property Management, Board Development)
- **Attendance.** Attend Board meetings, Board retreats and other supplementary Board activities.
- **Preparation and Participation.** Prepare for Board and committee meetings, including reviewing agendas, draft minutes of previous meetings, background materials; ask questions and participate in discussions.
- **Communication.** Cultivate a collegial working relationship with fellow Board members. Email. Reliably receive e-mail and other electronic communications from SGVAHA including notices of Board and committee meetings and advanced reading materials for those meetings.

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Board of Directors Application Form

Name: _____

P.O. Box: _____

Home address: _____

City, State, Zip: _____

Email: _____

Home phone: _____ Mobile: _____

Employer (current or past if retired):

Position/Title: _____

How did you hear about the Board opening at SGVAHA? _____

Skills/Expertise:

- Real Estate
- Fundraising/Communications
- Construction
- Property Management
- Law
- Architecture/Engineering
- Local or State Policy
- Finance/Accounting
- Event Planning
- Advocacy/Outreach
- Nonprofit Administration
- Personnel/Human Resources

Other

If other, please describe: _____

Please list your membership and roles in other organizations:

Organization	Role	Dates

Why would you like to become a Board member?

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152, Woodacre, CA 94973. For more information, contact Maya Gladstern at [mgladstern @](mailto:mgladstern@hotmail.com)

hotmail.com.

